

Faiss Middle School

School Organizational Team Minutes

October 14, 2024 4:00pm

The Faiss Middle School, SOT meeting was called to order at 4:01pm on October 14, 2024.

Voting Members:

Lacy Sullivan, Parent	Shannon McCormack, Teacher - Chair
Kara Nieland, Parent - Secretary	Jessica Beeghly, Teacher – Co-Chair
Erica Romero, Parent	Nichole Gentry, Teacher
Tori Sadiki, parent	Renaye Barnes, Support Professional
Jeff Wells, parent	
Roger West, Principal	

Non-voting Members:

Zoey Munoz, representative student –absent

Faiss Middle School Administration:

Roger West, Principal	Amanda Skrogstad, Assistant Principal
Melissa Giannantonio, Assistant Principal	Joe Vespo, Assistant Principal
Shirley Cunningham, Assistant Principal	

Agenda Items

1.0 Welcome and Roll Call

2.0 New Items

- 2.1 Function of the School Organizational Team.** A binder with worksheets was provided. Three basic functions 1) provide assistance and advice to the principal regarding the School Plan of Operation, 2) Assist with the selection of the new principal, and 3) provide input regarding the principal.
- 2.2 Selection of the Chair.** Will collaborate with principal regarding the agenda and run the meetings. Shannon was nominated by Nichole and 2nd by Jessica. Unanimously decided.
- 2.3 Selection of the Co-Chair.** Will run the meetings when the Chair is unavailable. Jessica was nominated by Shannon and 2nd by Kara. Unanimously decided.
- 2.4 Community Members.** A discussion about people that would be a good to invite to be a community member. People suggested were Rob from Yonuts, Phil as a Faiss family connection, the manager from the near-by McDonalds and Truman Orthodontics.
- 2.5 Minutes.** Selection of a person responsible for taking the minutes during the meetings, a secretary. Kara was nominated by Shannon and 2nd by Tori. Unanimously decided.
- 2.6 Agendas.** Discussion and possible action on assigning the responsibility for creating agendas for the meetings. This duty will be added to the Chair to work with the principal.

3.0 General Discussion

3.1 Team Norms. A guide for meeting behavior. Google meet option will be available and let it be known if you are unable attend the meeting at all. We want to have an environment where everyone is comfortable sharing their opinions and ideas. If a disagreement should arise, raise your hand for clarification and discuss to try to resolve the issue. The strategies to be used to facilitate consensus will be open communication and transparency. The expectations for the meeting will be that snacks or some food and drinks will be available and that everyone will be respectful.

3.2 Meeting Procedures. Robert's rules or Parliamentary procedures will be used along with it being a little informal too. The guide was provided in the binders.

3.3 Agenda Planning. Review continuous improvement plan and a recap OctoberFaiss.

3.4 Future Meetings. Future meetings will be held the 2nd Monday of each month at 4pm unless an adjustment is needed.

4.0 Information

4.1 Next meeting November 18, 2024 at 4pm Faiss MS library

5.0 Public comment period (2 minutes maximum allotted) There will be a Crumbl cookie fundraiser on October 15 from 3-7. OctoberFaiss is on the 18th from 4:30-7:30pm. Report card lunch is also on the 18th to celebrate the first quarter grades. Best buddies are in need of more peers with meetings on Tuesdays after school in rm 616. All the kids on campus were met with in science classes to go over behaviors. The PSAT is on the 16th for 8th graders. There will be an earthquake drill on the 17th @10:17am. The boiler project is scheduled to begin soon and will be worked on after school hours.

6.0 Adjourn - Meeting adjourned 5:12PM Motioned by Jeff 2nd by Shannon