

Faiss Middle School
School Organizational Team
Meeting Minutes
November 10, 2025

The Faiss Middle School Organizational Team (SOT) meeting was called to order at 4:02 p.m. on November 10, 2025, in the Faiss Middle School Library, with a simultaneous Google Meet option available.

Voting Members:

Nichole Brewer-Gentry, Teacher/Behavior Strategist, SOT Chair
Terri Romaniello, Teacher/Learning Strategist
Teuta Zeka, Teacher
Renaye Barnes, Support Professional/Office Manager
Roger West, Principal

Eric Schumacher, Parent
Tori Sadiki, Parent, SOT Vice Chair
Briana Jenkins, Parent (Absent)
Lacy Sullivan, Parent (Google Meet)
Erica Romero, Parent

Non-voting Members:

Kara Nieland, Community Member
Student representative

Faiss Middle School Administration:

Roger West, Principal
Amanda Skrogstad, Assistant Principal
Joe Vespo, Assistant Principal

Agenda Items

1.0 Welcome and Roll Call

Chair Nichole Brewer-Gentry opened the meeting, welcomed members, and confirmed attendance. She noted which members were participating online and acknowledged the presence of the student representative and community member.

1.1 Approval of Previous Meeting Minutes

Ms. Brewer-Gentry directed the team’s attention to the minutes from the October 13, 2025, SOT meeting. After members had an opportunity to review the document, the team held the following action:

Motion: Tori Sadiki moved to approve the October 13, 2025, meeting minutes as presented.

Second: Erica Romero seconded the motion.

Vote: The motion passed unanimously by voice vote.

Result: The minutes from the October 13, 2025, SOT meeting were approved.

2.0 New Items

2.1 School Plan of Operation: Faiss MS Roadmap to Success and Budget

The agenda called for a presentation and discussion of the Faiss MS Roadmap to Success, including the final budget for the 2025–2026 school year. Because Principal West was temporarily unavailable at the beginning of this item, the team agreed to postpone the budget portion and proceed to Item 2.2.

Later in the meeting, Assistant Principal Amanda Skrogstad returned to Item 2.1 to review the School Performance Plan (SPP) goals tied to the Roadmap to Success.

Mathematics Goals:

- Spring 2025 CRT-projected proficiency baseline: approximately 41%.
- Winter 2025–2026 intermediate target: 44% projected proficient.
- Spring 2026 target: 47% projected proficient.

English Language Arts (ELA) Goals:

- Spring 2025 CRT-projected proficiency baseline: approximately 41%.
- Winter 2025–2026 intermediate target: 47% projected proficient.
- Spring 2026 target: 50% projected proficient.

Overall Proficiency Goal:

- Increase the overall percentage of students proficient from 52.6% to 57.6% by the end of the 2025–2026 school year.
- Adult Learning Culture – Two-Way Parent/Guardian Communication:

- Goal: Increase the percentage of students whose families have documented two-way communication with staff from 68% to 80% by the end of the 2024–2025 school year.

- Current status: As of October 15, 2025, approximately 32% of students had at least one documented two-way contact between staff and families.

Connectedness – Schoolwide Behavior and Suspensions:

- Goal: Reduce suspension rates so that no student group’s suspension rate exceeds its proportion of school enrollment by more than 10 percentage points, as measured by schoolwide behavior data.

Budget Portion Tabled:

Principal West requested to present the detailed budget himself. By consensus, the team agreed to table the budget portion of Item 2.1 until the next SOT meeting in December.

2.2 Tiered Fidelity Inventory (TFI) and Positive Behavioral Interventions and Supports (PBIS)

Ms. Brewer-Gentry gave an overview of the school’s PBIS work and how it connects to the Tiered Fidelity Inventory (TFI). At the end of the previous school year, staff from the district’s Multi-Tiered Systems of Support (MTSS) division interviewed ten staff members and ten students to determine how well they knew the school’s behavior expectations and how those expectations look in practice.

Based on the TFI feedback, Ms. Brewer-Gentry developed a PBIS Matrix aligned to the school’s three non-negotiables: Be respectful, Be responsible, and Be ready. The matrix outlines expected behaviors in multiple settings, including classrooms, before and after school, the cafeteria, crisis situations, and other common areas on campus.

Next steps include gathering teacher input on the language and behaviors in the matrix, finalizing the document, and providing lesson plans for teachers to explicitly teach the expectations to students. The goal is to develop a common language and consistent understanding of positive behavior expectations across campus. A follow-up TFI will be conducted next semester to determine whether staff and students can identify the expectations and whether the desired behaviors are evident.

3.0 General Discussion

3.1 School Updates

Assistant Principals Amanda Skrogstad and Joe Vespo provided updates on recent and upcoming school activities.

Octoberfest/Fall Festival: The annual community event drew strong attendance from students and families. The event significantly exceeded last year’s fundraising totals, raising approximately \$9,000 across clubs and activities to support student programs. Staff and student volunteers were commended.

Student Activities and Athletics: The Halloween dance had excellent student turnout. Both boys’ and girls’ flag football teams advanced to the district championship game in their division and finished as runners-up. The Fall Sports Banquet is scheduled for later in the week. Winter sports have begun, with boys’ and girls’ basketball tryouts starting the day of the meeting. Cheer and dance teams are set, and a dance showcase is scheduled for Friday.

Progress Reports and Spirit Week: Progress report grades are due by Friday, and grades will be posted for families. The following week will be Spirit Week, with themed days tied to the school’s house system.

Dine-Out Night: A schoolwide dine-out fundraiser at Café Zupas is scheduled for Thursday, November 20, 2025. Principal West will send a ParentLink message and flyer with participation details.

Facilities and Security Upgrades: Mr. Vespo reported that the school’s camera system is being upgraded, including the addition of cameras and improved coverage in areas such as the bus lot and the outer perimeter. The project is expected to take six to eight months. Work will generally occur between 2:30 p.m. and 10:30 p.m., and occasional daytime camera outages may occur during the upgrades.

3.2 Schoolwide Fundraiser

The team discussed the ongoing schoolwide online fundraiser and strategies to increase participation.

Parent members noted that the first detailed explanation of the fundraiser went to student email accounts, while parents did not receive the same level of detail. A later ParentLink message included the donation link but did not fully explain how student profiles were created or how donations would be credited, resulting in confusion.

Members recommended resending a comprehensive parent communication that clearly explains the fundraiser’s purpose, how profiles were created, and how to donate. They also suggested posting the fundraiser prominently on the school website, using a pop-up on the home page, sending paper flyers with QR codes, leveraging social media, and using ParentLink text messages with the donation link.

Additional ideas included encouraging teachers to add a short reminder about the fundraiser to their regular emails, and exploring a one-day “Day of Giving” model with a visible goal, periodic progress updates, and an on-campus station where families can receive assistance making donations. Bilingual staff support and student groups promoting the event at drop-off and pick-up were also suggested.

Members agreed that framing the ask as a modest per-family amount (e.g., \$20–\$40) and allowing families to donate in smaller increments over time may encourage greater participation. All suggestions will be shared with Principal West.

3.3 Agenda Planning and Future Topics

The team discussed topics to include on the agenda for the next meeting. Planned items include:

- Budget update: Principal West will present the detailed budget that was tabled at this meeting.

- PBIS Matrix presentation: Ms. Brewer-Gentry will bring the finalized PBIS matrix for review and parent feedback.

- Fundraiser update: Status report on the schoolwide fundraiser, total funds raised, and outcomes of implemented strategies.
- Class size information: In response to a parent question, administration will provide average class sizes by grade level and subject, particularly for grades and subjects most affected by staffing changes.
- Adult learning culture and connectedness updates: Follow-up data on two-way parent communication and suspension rates by student group.

3.4 Future Meetings

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The team confirmed that the next SOT meeting is scheduled for Monday, December 8, 2025, at 4:00 p.m. in the Faiss Middle School Library, with a Google Meet option available. Members noted possible overlaps with concert and basketball schedules that week, but agreed that the meeting time remains appropriate.

4.0 Information – School Updates

During the general discussion, parents asked about the timeline for PSAT score reports for 8th-grade students. Members noted that the College Board typically releases scores directly to students' College Board accounts. Ms. Brewer-Gentry indicated she would share information with families about how students can create or access their accounts and how to interpret PSAT score reports, including percentile information.

5.0 Public Comment Period

There was no separate public comment period beyond the parent questions and suggestions incorporated into the discussion of agenda items.

6.0 Adjourn

A motion to adjourn was made and seconded (names not formally recorded in the notes). The motion passed by consensus, and Chair Nichole Brewer-Gentry adjourned the meeting at 4:39 p.m.

The next SOT meeting is scheduled for Monday, December 8, 2025, at 4:00 p.m. in the Faiss Middle School Library, with a Google Meet option available.